



**Government of Pakistan
National Disaster Management Authority
Islamabad**



Advertisement of the Position “Advisor/Programme Manger” for Gender and Child Cell – NDMA

Applications are invited for a project post at Islamabad titled “Advisor/Programme Manager” purely on contract basis initially for a period of 12 months. The eligibility criteria/requirements of the position are as under:

A. Education

Minimum Master’s degree in Social Sciences. Prior experience related to humanitarian assistance and gender mainstreaming would be desirable.

B. Experience

Minimum 15 years at national or international level in project implementiaton, services on gender – related issues, hands – on experience in design, monitoring and evaluation of developments projects.

C. Required Skills

1. Excellent project management skills.
2. Knowledge on Pakistan’s vulnerability to disasters.
3. Familiar with gender related issues in Pakistan.

D. Others

Candidate may be able to undertake extensive journey(s) across the country.

All suitable candidates may send application along with latest CV to email ID pa_drm@ndma.gov.pk by 7th January, 2016



**Government of Pakistan
National Disaster Management Authority
Islamabad**



Advertisement of the Position “Programme Officer” for Gender and Child Cell – NDMA

Applications are invited for a project post at Islamabad titled “Programme Officer” purely on contract basis initially for a period of 12 months. The eligibility criteria/requirements of the position are as under:

A. Education

Minimum Master’s degree in Social Sciences, or related field. Prior experience related to humanitarian assistance and gender mainstreaming would be desirable.

B. Experience

Minimum 5 years at national or international level in project implementation, services on gender – related issues, hands – on experience in design, monitoring and evaluation of developments projects.

C. Required Skills

4. Excellent project management skills.
5. Knowledge on Pakistan’s vulnerability to disasters.
6. Familiar with gender related issues in Pakistan.

D. Others

Candidate may be able to undertake extensive journey(s) across the country.

All suitable candidates may send application along with latest CV to email ID pa_drm@ndma.gov.pk by 7th January, 2016



**Government of Pakistan
National Disaster Management Authority
Islamabad**



Advertisement of the Position “Admin and Finance Officer” for Gender and Child Cell – NDMA

Applications are invited for a project post at Islamabad titled “Admin and Finance Officer” purely on contract basis initially for a period of 12 months. The eligibility criteria/requirements of the position are as under:

A. Education

Minimum Master’s degree in Finance, Prior experience related to financial handling of humanitarian projects.

B. Experience

1. At least 10 years of relevant experience with UN or similar development organizations; excellent financial, accounting includes auditing and reporting skills as well as exposure in administration of project; independent auditing skills.
2. Experience in conducting stakeholder consultations, financial report writing for international agencies.

C. Required Skills

1. Knowledge of project planning and implementation.
2. Knowledge on Pakistan’s vulnerability to disasters

D. Others

Candidate may be able to undertake extensive journey(s) across the country.

All suitable candidates may send application along with latest CV to email ID pa_drm@ndma.gov.pk by 7th January, 2016