



**No. F. 6(13)/2009-HR**  
**Government of Pakistan**  
**Ministry of Climate Change**  
**National Disaster Management Authority**  
**(Prime Minister's Office Premises) Islamabad**



Tel: 051-9204429

**DETAILS TO BE UPLOADED ON WEBSITE**

National Disaster Management Authority (NDMA) intends to hire services of suitable candidate, on Contract Basis for Project initially for two years (extendable) for the following post:-

Ser	Name of Post	No. of Vacancies	Education Qualification	Experience	Age Limit on Closing Date
a.	Institutional Strengthening and Capacity Development Specialist (Project Director)	1	<ul style="list-style-type: none"><li>MS / M Phil or equivalent degree in Social Sciences preferable Disaster Risk Management (DRM) and Administrative Sciences).</li></ul>	<ul style="list-style-type: none"><li>Minimum 15 years professional experience with 6 years in conducting trainings/working in public sector organizations and disaster management.</li></ul>	55 Years

2. Eligible candidates may submit their applications by post on prescribed application form available on NDMA website along with attested copies of CNIC, degrees/certificates and a latest photograph. The short listed candidates will be required to present their original documents at the time of test/interview. The application must reach to undersign **by 17<sup>th</sup> July 2017**. Applications received after due date will not be entertained.

3. Terms and conditions of the above mentioned posts are as under:-

- a. Duty Station: Islamabad
- b. Pay & Allowances: Negotiable
- c. Perquisites: - As per NDMA Rules

4. No TA/DA will be admissible for the appearing in the test/interview.

**Zeeshan Haider**  
**Director (Administration)**  
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