



No. F.3(4)/2022-23/NDMA (Proc)  
Government of Pakistan  
National Disaster Management Authority

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**“TENDER NOTICE”**

**ROOF SEEPAGE OF 12X SHEDS AT NDMA WAREHOUSE I-11/4,  
ISLAMABAD**

National Disaster Management Authority (NDMA), Islamabad intends to invite quotations/ rates from Income and Sales Tax registered firms for roof seepage works of 12x sheds for Financial Year 2022-23.

2. The bidding documents, instructions/ terms and conditions may be downloaded from NDMA ([www.ndma.gov.pk](http://www.ndma.gov.pk)) and PPRA's website. Pay order of Rs.2,000/- (Non-refundable) in the favor of Director (Procurement), NDMA should be deposited at the time of submission of documents / bids as tender fee. Interested firms may drop their bids in **Post Box No.3356 at GPO, Islamabad before 1200 hours on 19<sup>th</sup> August, 2022 which will be opened the same day at 1300 hours.**

**Director (Procurement), NDMA  
PO Box No.3356 GPO Islamabad  
Tel: +92519202407**

**TENDER FOR ROOF SEEPAGE OF 12X SHEDS AT NDMA WAREHOUSE**  
**I-11/4, ISLAMABAD**

1. **Tender Identification Number.** TENDER No. 02/Roof Seepage of Sheds/22-23.
2. **Title.** TENDER FOR ROOF SEEPAGE OF 12X SHEDS AT NDMA WAREHOUSE I-11/4, ISLAMABAD”.
3. **Procurement Agency.** National Disaster Management Authority,  
Islamabad
4. **Last Date & Time for Submission of Bid.** 19<sup>th</sup> August, 2022, 1200 Hours.
5. **Bid Opening Date & Time.** 19<sup>th</sup> August, 2022, 1300 Hours.
6. **Bid Opening Address.** Room No.220-E, National Disaster Management  
Authority (NDMA), Prime Minister’s Office  
Premises, G-5 Islamabad
7. **Bid Opening Process / Method.** NDMA will follow **Single Stage, One Envelope Procedure.**
  - a. **Bid Validity Period.** Bid validity period should be 90 days, from the date of opening of Tender. The amount of the bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) of Rs.100,000/- value** in the shape of either **pay order or demand draft** in favor of Director Procurement, NDMA, with their PROPOSALS. **Bids not accompanied by bid security / earnest money will not be entertained.**
  - b. Bid security / earnest money of successful bidders will be retained till completion of satisfactory work.
8. **Bid Validity Period.** 90 days from the date of opening of Tender.
9. **Rejection of Bid.**
  - a. Incomplete and conditional quotations will be rejected forthwith.
  - b. Bids received after due date & time will not be accepted.

10. **Bidder's Mandatory Qualification / Prerequisites.** The bidder should be manufacturer / authorized distributor/ qualified in leakage/ roof treatment with considerable experience etc and should have its own office for after sale services.

11. **Bid Supporting Documents.**

- a. Earnest Money (refundable) equal to Rs.100,000/- in the form of a pay order / Demand Draft in favor of Director Procurement, NDMA.
- b. Bank Statements of last 2 years.
- c. Income and Sales Tax Registration Certificates.
- d. Company Profile including proof of existence in particular business.
- e. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

- a. Site visit for the mentioned work is strongly recommended. For site visit and any other query, feel free to contact with Mr. Ahsan Siddique, Deputy Director (Logistics), NDMA, Ph: 051-9030969 who will be focal person for all kind of coordination.
- b. **Quoted rates should be included all kind of applicable GoP taxes.**
- c. No cutting / overwriting of the offered prices will be accepted.
- d. Strict Compliance of given scope of work.

13. **Quantity & Specifications.** Complete scope of work is given below in tabulated form, NDMA may increase or decrease the scope of work:-

<b>S.</b>	<b>Description</b>	<b>L.W</b>	<b>A/U</b>
a.	Removal and disposing of old Bitumen membrane and grinding, cleaning and washing of surface as per direction of Engineer Incharge	24000	Sft
b.	Cleaning and filling of expansion joint with sikaflex with polyurethane complete in all respect.	360	Rft

c.	Cleaning and filling of construction joint with sikaflex with polyurethane complete in all respect.	1680	Rft
d.	Application of primer coat with sika bound DV with addition of OPC cement followed by laying of fiber matt sheet with 2 coat sika raingard complete in all respect.	24000	Sft

**Note:** firms will clearly mention the warranty period however the warranty period shall not be less than three year.

14. **Maximum Time for completion of work.**

- a. Within stipulated time period as per mutual understanding in contract agreement.
- b. Bidders offering least lead time and competitive price will be preferred.
- c. Right to extend time period of delivery remains with NDMA.

15. **Payments.** Will be processed as per Agreement after completion of satisfactory wo

