



No. F. 4(2)/2021-22/NDMA (Proc)  
Government of Pakistan  
National Disaster Management Authority

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“QUOTATIONS INVITATION”

QTN NO.09/vol-i/21-22

FOR PROCUREMENT / MAINTENANCE OF MISCELLANEOUS  
ITEMS

National Disaster Management Authority (NDMA), Islamabad invites sealed quotations from general order suppliers / authorized distributors registered with Income and Sales Tax Departments, for procurement / maintenance of office stationery & miscellaneous items.

2. The detail of items / list is attached below, may be downloaded from NDMA's website ([www.ndma.gov.pk](http://www.ndma.gov.pk)). In case of services i.e repair & installation of items. The interested firms may visit NDMA for physically check before quoting their rates. The quotations, prepared in accordance as per list & quality, must reach the undersigned before 1300 hours on **24 May, 2022** which will be opened on the same day at 1400 hours at NDMA Office.

Director (Procurement), NDMA

Tel: +92519202407

Ser	Items	Qty
1)	Locks	01
2)	Tube Light Rods (small)	02
3)	Led Ceiling Panel Light 2'x2' Osaka,	01
4)	Revolving Chair (good quality with one year warranty)	01
5)	Installation of Exhaust Fan	01
6)	Extension Lead (heavy duty)	04
7)	Wooden Frame for Pakistan Map 36X36 Inches	01
8)	Honor Board & Writing (wooden)	01
9)	Extension Wire / lead	01
10)	Computer Cables (Printer & Internet)	02
11)	Mouse Pad	01
12)	Toner for Printer 4515 (Original)	02
13)	Office Chair Revolving good quality	01
14)	Extension Cables / lead	04
15)	Hard Disk (500GB) for Asst HR (Mil)	01
16)	Pedestal Fan (pak fan, GFC or equivalent)	01
17)	Toner HP Laser Jet P 2015 (53A) (Original)	02
18)	Mouse	02
19)	Mouse Pad	05
20)	Extension Lead	02
21)	USB (32GB)	01
22)	Printer Toner HP Laser Jet P2055 (Original)	01
23)	Printer Toner HP Laser Jet 1320 (Original)	01
24)	Printer Toner HP Jet Pro M402dw (Original)	01
25)	Telephone Set Normal (Panasonic KX-T7705 or equivalent)	02